

Subject	Innerwick Residents Forum				
Meeting location	VC - Teams				
Meeting date	27 OCT 2020	Minutes by	Suzy Kerr	Date issued	10 NOV 2020
Attendees	Alan Tait (GE) – ATA Claire Gilchrist (NnG) – CGI Suzanna Kerr (NnG) – SKE Thomas McSorley (NnG) - TMC James MacKinnon (PRY) – JMA Gerry Smith (Innerwick RF) - GSM		Apologies	Rosie Scurr (NnG) – RSC Julia Harrison (Innerwick RF) – JHA Jason Ormiston (Innerwick RF) – JOR Chris Hamill (VOL) – CHA	
Distribution	Attendees + Apologies				

## Meeting objectives

Meeting Objectives
<ol style="list-style-type: none"> <li>(1) Introductions</li> <li>(2) Accept minutes of previous meeting</li> <li>(3) Outstanding actions</li> <li>(4) Actions from previous meeting</li> <li>(5) Progress report and upcoming activities</li> <li>(6) Traffic management</li> <li>(7) Community issues / questions</li> <li>(8) AOB</li> </ol>
Objectives Met
Objectives met; meetings will continue on fortnightly basis, unless agreed otherwise, throughout construction

## Meeting minutes

Ref	Item / Action	Who [initials]	When [dd mmm yyyy]	Status
01	Introductions <ul style="list-style-type: none"> <li>• None</li> </ul>			
02	Accept minutes of previous meeting <ul style="list-style-type: none"> <li>• Minutes of 13/10/20 finalised and circulated.</li> <li>• Final changes to these minutes before 13/11/20.</li> </ul>	SK	14 NOV 2020	Open
03	Outstanding Actions <ul style="list-style-type: none"> <li>• Communicate any proposed road closures / traffic management which may impact bus service. <i>See below minute in Section 04.</i></li> <li>• Update of NnG website to include detail of construction works. <i>New website will be in place ASAP. SKE advised information will be uploaded to current website in meantime.</i></li> <li>• Next leaflet being prepared will cover cable route road closures. Second leaflet now to be prepared earlier to reflect change to road closure dates. See below minute in Section 05.</li> </ul>	RSC SKE SKE	When required ASAP 1 OCT 2020	Open Open Open

Ref	Item / Action	Who [initials]	When [dd mmm yyyy]	Status
	<ul style="list-style-type: none"> <li>SKE will provide cable route map</li> </ul>	SKE	1 OCT 2020	Open
04	<p>Actions from meeting 13/10/20</p> <p>JHA to provide details of requested assistance for village hall repair fund to SKE. SKE is checking internally and will report back.</p>	JHA	13 OCT 2020	Open
05	<p>Progress report and upcoming activities</p> <p>Cable Route</p> <ul style="list-style-type: none"> <li>Pre-construction drainage installation ongoing.</li> <li>Majority of fencing now in place including Crystal Rig sections.</li> <li>2 road closures complete, 2 further closures coming up.</li> <li>Topsoil strip continuing.</li> <li>HDD crossings ongoing, two additional drill rigs brought to site.</li> <li>First cable drum deliveries now expected end-November.</li> </ul> <p>Substation</p> <ul style="list-style-type: none"> <li>ATA confirmed good progress on creating the 7 permanent tarmac passing and 5 temporary stone widening places.</li> <li>Stone convoy deliveries complete.</li> <li>Small compound south-west of Innerwick to support passing places works. Road signs in place.</li> <li>Concrete deliveries ongoing.</li> </ul> <p>Offshore</p> <ul style="list-style-type: none"> <li>Activities as per update at 29/09/20 meeting.</li> <li>4 vessels currently active in wind farm area including S7000.</li> <li>A small support vessel will be in place during the landfall drilling works in the nearshore area.</li> </ul> <p>General</p> <ul style="list-style-type: none"> <li>Leaflet to be prepared for second phase of road closures for cable crossings. 23/11/20 (AP10) and 14/12/20 (AP15) update will be provided if dates change.</li> <li>The leaflet will be added to NnG website and circulated on Innerwick social channels.</li> </ul>			
06	<p>Traffic Management</p> <ul style="list-style-type: none"> <li>CHA advised other road closures could also be brought forward from current provisional dates of w/c Nov 30 and w/c Dec 07, to be confirmed with ELC Roads. Further leaflet will be circulated prior to closures as per above action in Section 05.</li> </ul>			
07	<p>Community Issues / Questions</p> <ul style="list-style-type: none"> <li>JHA confirmed by email prior to meeting she had received a few comments / complaints. SKE and RSC have discussed complaints. <ul style="list-style-type: none"> <li>A complaint regarding the speed of vehicles going up and down Thurston Manor Rd, given the lack of pedestrian walkway.</li> <li>Issues re. the effect of the convoy</li> </ul> </li> <li>SKE has not received any further community comments/complaints.</li> <li>No further community issues discussed on call.</li> </ul>			
08	AOB			

Ref	Item / Action	Who [initials]	When [dd mmm yyyy]	Status
	<ul style="list-style-type: none"><li>None</li></ul>			