

## Dunbar and East Linton Area Partnership meeting

25<sup>th</sup> January 2021, 7.00pm – 9.00pm

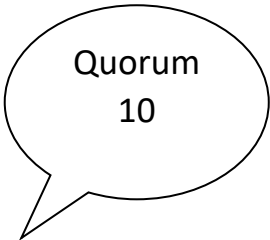
ZOOM meeting

### Meeting Chaired by:

George Robertson, Chair of the Dunbar and East Linton Area Partnership (GR)

### Members (and substitute members) present

Anne Lyall, East Lammermuir Community Council (AL)  
Barry Craighead, Vice Chair AP, Dunpender Community Council (BC)  
Jacquie Bell, Vice Chair AP, (JB) Dunbar Community Council (JB)  
Mike Shaw, Dunbar Shore & Harbour Neighbourhood Group (MS)  
Daniel Wight, Dunpender Community Council (DW)  
Tim Greene, Sustaining Dunbar (TG)  
Gill Wilson, East Lothian Association of Day Centres (GW) – by telephone via JB  
Stephen Bunyan, Dunbar Community Council (SB)  
Terry Prior, Hallhill Tenants and Residents Association (TP)  
Pippa Swan, Dunbar Community Council (PS)



Quorum  
10

Katy Pollock, Support from the Start (KP)  
Kate Harvey, West Barns Village Hall (KH)

### Others in attendance

Gordon Horsburgh, Connected Communities Manager (GH)  
Lorna Maclennan Business Support Administration, ELC (LMac)  
Scott Marnoch, Active Schools (Secondary)(SM)  
Susan Forgie (HTRA Peer Support Project) (SF)

### Apologies received

Cllr Sue Kempson, Elected Member (SK)  
Cllr Paul McLennan, Elected Member (PMc)  
Ola Wojtkiewicz, West Barns Hall, voting for the West Barns Community Council (OW)  
Helen Harper, CLD (HH)

<b>Agenda Item</b>	<b>Key discussion points</b>	<b>Action</b>
<b>1. Chairman's Introductory Remarks</b>	<p>GR Welcomed everyone to the meeting. GR stated that all papers associated with the meeting have been circulated. GR went round his screen and introduced everyone.</p> <p>There was a thank you from Tynninghame Hall from the funding that they had received. There had also been some queries regarding the hall.</p> <p>Voting would be done via email. GR asked everyone to send their votes to LMac as soon as possible after the meeting. A voting template will be sent out after the meeting to everyone, if they could complete and send back.</p>	LMac
<b>2. Apologies</b>	Apologies were noted as above.	
<b>3. Notifications of declaration of interest</b>	This gives members the opportunity to state a conflict of interest on any subject matter that is on the agenda. Declarations would be declared at the item.	ALL
<b>4. Approval of Minutes</b>	The minutes were approved by Barry Craighead and seconded by Jacqui Bell.	
<b>5. Matters Arising</b>	<p>The only stating item was the installation of the bike stand in Lauderdale park. Picture were circulated but are also attached to the minutes.</p> <p>JB asked about the voting from the last meeting – these are all covered under post meeting.</p>	
<b>6. Active School</b>	<p>GR stated that SM has come to give an update on the Active Schools. SM stated that it had been a difficult year for everyone and also for Active schools. SM stated that in the first lockdown Active Schools had been brought in to run the schools during Easter and Summer holidays. Once the school were back in August they were only allowed to run classes outdoors, limited and limited numbers.</p> <p>Gareth Hill is running Future Leaders course in the Primary Schools where P7 young people are taught to help younger pupils.</p> <p>In Secondary School for those who are struggling to gain award grades, they are encouraged to gain awards within outdoor skills.</p> <p>Active School would in normal circumstances open up to the community but with the restrictions this can't be done. Once restrictions are lifted it will be easier.</p> <p>During the first lockdown active schools and Get Connected worked together. We are in the early stages of working with Get Connected to work in collaboration to deliver activities.</p> <p>At the moment everyone is waiting to hear about what is to happen during the holidays and when schools are to resume.</p> <p>The fund has not been used much at the moment but there has been a significant increase in free school meal so more people would benefit from the fund. GH and SM are hoping to make sure that more people are aware of the funding and that there are no barrier to different activities.</p>	

<b>Agenda Item</b>	<b>Key discussion points</b>	<b>Action</b>
<p><b>7. Budget Update</b></p>	<p>GH stated that there was more money for COVID projects. The monies sought so far will cover some of the expenses during Christmas time:-</p> <ul style="list-style-type: none"> <li>• Sunny Soups £350.00</li> <li>• The Ridge £2,000.00</li> <li>• Connected Communities and Cluster Schools £2,000.00</li> <li>• Pantry Provision operating from Bleachingfield Centre £500.00</li> </ul> <p>If anyone has other COVID projects please get in touch with Gordon Horsburgh or Lorna MacLennan and these will be looked at and the money sought from the food fund from the Scottish Government.</p> <p><b>Roads Budget</b></p> <p>All the projects that have been put forward have been carried to next year:-</p> <ul style="list-style-type: none"> <li>• West Barns Disabled Car Park</li> <li>• Tynningame Calming measures</li> <li>• Various items from Dunbar Community Council</li> </ul> <p>GH will ask if the monies can be accrued to next year's budget since the work can't be completed this financial year</p> <p>There will be a huge backlog of work to be completed once the restrictions are lifted.</p> <p><b>Amenity Budget.</b></p> <p>KD asked on behalf of Dunbar Trade Association would be possible for the hanging baskets to put up as part of men and machines aspect of the budget? GR asked GH to follow this up.</p> <p>DW asked about the Tynningame Calming Applications but was assured that this would be on next year's budget sheet. GH stated that he had spoken to Peter Forsyth, Team Manager - Assets &amp; Regulatory, Roads Services, and the project is on the schedule for next year, but as stated before there will be a back log of work.</p>	<p>ALL</p> <p>GH</p> <p>GH</p>

Agenda Item	Key discussion points	Action
<p><b>8. Applications for funding</b></p>	<p><b>HTRA East – Peer Support Group £1,250.00</b></p> <p>GR introduced the project. There had been a couple of queries re the applications. The application is split two way between D&amp;EL AP and H&amp;L AP but there is also talk of a person from North Berwick but the person is not regular so it was thought that 2 way would be sought. There was also an anomaly with the split which is £1,250.00. GR introduced Susan Forgie (SF) who is representing the HTRA Support Group. SF introduced herself and talked about the project.</p> <p>This is a peer lead group, which in normal times or under restrictions social distancing where they walked and then stopped for refreshments but not everyone could afford such refreshments. To be an all-inclusive group It was thought that these could be supplied, hence the application. Before the COVID last March we started to network and make contact with different organisations within Dunbar but this has had to stop due to the restrictions. The peer group had met in Dunbar before the restrictions and have used the Church hall and the Backlands.</p> <p>BC asked if this project would also include the outlying parts of the area i.e. East Linton, Stenton, Innerwick etc. SF stated that the project would include all areas.</p> <p>JB had started that many projects had been proactive in their efforts within Dunbar which may be of interest. JB asked for SF contact details and these would be added to the Health and Wellbeing Group and also the Food Alliance Group.</p> <p>TP clarified that HTRA will look after the finances and the arrangements with this eventually taken over by the group in Dunbar. This group in time would be managed in Dunbar but to start off the finance will be looked after from HTRA. Once restrictions are lifted, relationship will be formed with groups in Dunbar and also the group will be able to function again. This project will be for people within the Dunbar and East Linton Area Partnership. It is hoped there will be no barriers, so the group is open to all. At the moment face to face meetings are not allowed but with the use of ZOOM and telephone calls the group can keep in contact with each other. This does not help those who do not have access to the electronic equipment.</p> <p>SF stated that they have to report back to the main HTRA every year and they would be doing this for everyone who had given them funding.</p> <p>KD stated that although there is some crossover between this project and the Ridge that they would work in collaboration. The food element is unique to the group but with mental health being one of the biggest focuses during lockdown. People who have not had mental health problems are struggling at the moment so those who have metal health problem before COVID are needing additional support.</p> <p>GR thanked SF for attending the meeting and going over the applications.</p> <p>GR asked GH to ask at the COVID meeting if the monies for this project could be supported from that funding. If not, then the funding would come from the general fund. Members were to vote on the email being sent out by LM at the end of the meeting.</p> <p><b>Post Meeting:-</b> <i>The email vote came back as 10 for; 0 No; 1 DoFI and 3 Abstained. This project will be supported. All paperwork will be sent to the organisation and payment processed in due course. The money for this project has come from the Scottish Food Fund and not</i></p>	<p>GH</p> <p>GH ALL</p>

<b>Agenda Item</b>	<b>Key discussion points</b>	<b>Action</b>
<b>9. Roads Budget Proposals</b>	This was covered under budgets.	
<b>10. Health and Wellbeing Group</b>	<p>The minutes are attached.</p> <ul style="list-style-type: none"> <li>• Belhaven Hospital – Provisioning</li> <li>• Care Facility Proposals at DunBear Park</li> <li>• COVID 19               <ul style="list-style-type: none"> <li>◦ Incidence across Scotland</li> <li>◦ Vaccination Programme</li> <li>◦ Service Adaptation</li> </ul> </li> <li>• Mental Health               <ul style="list-style-type: none"> <li>◦ Service Mapping</li> <li>◦ Mental Wellbeing during COVID and Beyond</li> </ul> </li> <li>• Link worker</li> <li>• CTAC</li> <li>• VCEL (previously STRIVE)</li> <li>• National Care Service Proposals</li> <li>• Public Information Newsletter</li> </ul>	

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Agenda Item	Key discussion points	Action
<p>11. AOCB</p>	<p><b>Update of the Food Alliance</b> - This has been sent out with the minutes.</p> <p><b>West Barns Village Hall</b> - KH gave an update on the hall in Ola's absence. The hall had been used with new measures in before Christmas but with the latest lockdown the hall is not able to open. The plans for the new kitchen are underway, funding received and will hopefully be started soon.</p> <p><b>Christmas Lunches</b> - KD thanked the Area Partnership members for the funding received for the Christmas Lunches. Meals were delivered to nearly double the usual numbers to those who would normally go to the hall on Christmas Day for a lunch to help isolation etc. We have an amazing community and unexpectedly were given donations which mean that we have an under spend. Would the partnership require this money back or could it be used to give a small gift to people in isolations or for a possible social gathering (when possible) to celebrate being able to be together. It was greed that the monies can be used differently.</p> <p><b>The Starbucks Proposal</b> - Dunbar Community Council had received a general proposal for a Starbucks near McDonalds. The Dunbar CC were in agreement that this would have detrimental to Dunbar. Dunbar like many towns within East Lothian have many local, friendly places to have coffee, without having a multinational company within Dunbar albeit that it might bring people from the A1 but they may want to come back at a later date to see the main street and attractions of Dunbar. There was a discussion around this topic where different views were heard.</p> <p><b>Anti-Social Behaviour</b> - TP wondered what could be done about the Anti-Social behaviour within Dunbar. There has been a large Police presence within Dunbar and of course by Ashfield Play Park where lots of youngster congregate. GR stated that the Play Park had come up at the CAPP meeting regarding the youths. TP stated that it was more around drugs problem. Residents are having to put up with the nuisance behaviour of a tenant who is dealing. This has been going on for a few years. No one seems to be able to get anything done about the matter. PS stated that Sarah Wood, Community Housing Officer, ELC, had gone door to door in and took answers but residents feel no one is listening. PS asked GH if he could take back to ELC that communication from ELC is vital and would help people feel someone was listening.</p> <p>There was a discussion around how ELC use letting plans. Also that if it was a private landlord they would be charged. GH stated that the problem solving partnership had been trying to put strategies in place to help with the youngster. There was discussion around the criminal activities and how other residents feel about the situation. Members were disappointed that there is not a Zero Tolerance about activities like this. It was also thought that the drug problem was also a Scottish Government problem and they need to lead on this problem.</p> <p><b>Date of Next meeting</b> - The meeting on the 19<sup>th</sup> June clashes with the Dunbar Community Council meeting. The 14<sup>th</sup> June has been suggested. It was agreed to change the meeting on the 14<sup>th</sup> June. The meeting on the 30<sup>th</sup> August is a bank holiday but apparently an English one so the meeting was left at that date.</p>	<p>ALL</p>
<p>12. Date of Next Meetas</p>	<p>All meetings start at 7.00pm on ZOOM at present. Please try to log on before the meeting starts so technical issues can be resolved.</p>	

<b>Agenda Item</b>	<b>Key discussion points</b>	<b>Action</b>
	8th March 2021 26th April 2021 14th June 2021 <b>NOTE:- NEW DATE</b> 30 <sup>th</sup> August 2021 4th October 2021 22nd November 2021	

Please send any apologies to: [d&el-ap@eastlothian.gov.uk](mailto:d&el-ap@eastlothian.gov.uk) or call 01620 8278

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Dunbar & East Linton		Budget Allocation		20/21	
General Budget includes £13,716 for COVID 19 (these are highlighted in yellow)					
			<b>Amenity Services</b>	<b>Roads</b>	<b>General</b>
<b>Date Approved</b>	<b>Organisation</b>	<b>Project</b>	<b>£ 100,000</b>	<b>£ 50,000</b>	<b>£ 62,466</b>
08/04/20	Dunbar Community Council	Wheel Chair Access to Belhaven Beach			2,483.00
08/04/20	Dunbar in Bloom	For water equipment			1,000.00
08/04/20	Sustaining Dunbar	Project with John Muir			2,500.00
30/03/20	Dunbar Community Council	COVID 19			500.00
08/04/20	The Ridge	COVID 19 Loan (9,500) not approved			
00/01/00	ELC Roads Admin	Roads Related Projects		2,500.00	
00/01/00	ELC Roads (this may not be completed this financial year)	West Barns Village Hall carpark (DISABLED)		12,000.00	
00/01/00	Dunbar Community Council	COVID19			10,000.00
24/06/20	Dunbar Trade Association	Hanging Baskets			1,000.00
24/06/20	Belhaven Church	Kitchen Refurbishment			5,000.00
24/06/20	Tynninghame Village Hall	Toilet Refurbishment			5,000.00
24/06/20	West Barns Hall	Kitchen Refurbishment			5,000.00
24/06/20	West Barns Community Council	Notice Board			300.00
00/01/00	Barry's Benches - cherry trees	Plaques for Barry's benches			164.40
15/09/20	Dunbar Walking Football Group (DWFG)	mobile defib			250.00
15/09/20	Sustaining Dunbar	Community Garden			964.00
15/09/20	Connective Communities/ Community Carrot	Meal service			1,616.00
15/09/20	ELC Ranger Service	Fencing at Traprain Law			1,535.00
15/09/20	Lauderdale Park	Cycle Racks			300.00
06/10/20	Dunbar Junior Hockey Team	For equipment			246.00
25/11/20	Dunbar Christmas Lights	Christmas Lights			4,000.00

Dunbar & East Linton  
Area Partnership

25/11/20	East Linton Christmas Lights	Christmas Lights			2,100.00
25/11/20	The Ridge	Counselling			5,000.00
25/11/20	The Ridge	Christmas Lunches			2,000.00
25/11/20	Tynninghame Hall	Heating			2,900.00
25/11/20	West Barns Hall	Engagement and West Barns Christmas Lights			2,100.00
2/2/21	HTRA	Peer Support Group – Dunbar			1250.00
2/2/21	Community Carrot	COVID Monies			350.00
		<b>Total Spend</b>	£ -	£ 14,500	£ 57558.40
		<b>Balance</b>	£ 100,000	£ 35,500	£ 6157.60
			<b>Amenity Services</b>	<b>Roads</b>	<b>General</b>

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## Dunbar and East Linton Local Area Partnership

### Health and Wellbeing Sub Group

#### Minutes of Meeting Held on Microsoft Teams on 11<sup>th</sup> January 2021

**Present** -Jacquie Bell (JB) (Co Chair)(DCC/DELAP/Dunbar Day Centre), Gill Wilson (GW)(Co Chair)(DCC/DELAP/Dunbar Day Centre), Jane Ogden Smith (JO) (ELHSCP), Gordon Horsburgh (GH) (Connected Communities Manager), Marilynne McNeil (MMc)(IJB), Cllr Paul McLennan (PMc), Sue Northrop (SN)(DFEL), Maggie McCole (MM)(The Ridge

**Apologies** - Cllr Norman Hampshire (NH), Lorna Bunney (LB)( Dunbar Dementia Friendly Network), Helen Harper (HH)(CLD), Terry Prior (TP)(Hallhill TRA/Dunbar Health Centre Patient Participation Group), Ola Wojtkiewicz (OW)(Sustaining Dunbar) (unable to access the meeting)

**1) Welcome** – GW and JB welcomed all to the meeting. Apologies were given that some had had difficulty accessing the meeting. It was noted that there had been issues with the Microsoft Teams platform throughout the day.

**2) Minutes of Meeting of 16<sup>th</sup> November.** These had been circulated by JB. Approved.

#### **3) Belhaven Hospital**

**a) Re-provisioning.** JO noted that there was no further development. An IJB Meeting was held on 10<sup>th</sup> December but there had been nothing specific about Re-provisioning on the Agenda and Minutes are not available until just before the next meeting. It has been harder for the public to attend the meetings during the Pandemic as they are no longer in a physically accessible venue.

PMc said that the Needs Based Analysis was still outstanding. It was not clear when it would be available. Staff had previously been diverted to Covid 19 work and with a new wave of the virus there could be further delay.

There was a general expression of frustration and concern with the continued delays which date from years before Covid 19. Services had been reduced at Belhaven, particularly the loss of beds in Ward 2 with the then Health Secretary, Shona Robison advising that not making short term investment to upgrade the ward would be offset by the reprovisioning. It was now nearly 3 years since Ward 2 closed with an increasing population in general and of older people in particular. and yet no further progress. It was no longer clear if funds would be available for new facilities at the 3 project sites.

SN noted similar concerns in North Berwick and Musselburgh.

It was noted that there was no further information on the proposals for Haddington following the purchase of the Herdmanflat site.

There had been further ideas for Extra Care Housing but it was noted that the IJB Meeting in 2018 had agreed that such provision was only part of a solution. NHS medical and local authority nursing care beds would still be required in the future.

It was agreed that clear communication and information from ELHSCP/NHS Lothian/IJB was vital. Clarity to the public would be of benefit to offset rumours. It was noted that there had been promises for over a decade that Belhaven would not close until a new facility was in place.

There was discussion that the delays in statutory provision have led to speculative care provision applications in Dunbar, North Berwick and Musselburgh.

It was agreed that JB would write to Alison McDonald (Chief Exec of ELHSCP) from the Group as a Community Planning Partner for an update. This should be copied to Cllr Fiona O' Donnell (IJB Chair & Cabinet Member for Health and Social Care), Sharon Saunders (ELC – Head of Communities), Monica Patterson (ELC Chief Executive). SN agreed to share correspondence with other H&WB Groups so that they could submit support. Correspondence to the Scottish Health Minister may also be considered.

**b) Ward 2 Community Hub.** JO noted that this was being used as a base for staff e.g. community therapists.

#### **4) Care Facility Proposals at DunBear Park.**

JB and GW as well as TP had attended meetings. JB had circulated meeting notes along with some pen portraits of potential service users. As yet there is no detailed planning application. The developer (SAOL Community) had been advised by ELC Planners that the site was not designated for the kind of facility proposed. There were mixed views about the proposal in the community. There were concerns including about the location, costs of apartments & care, potential for take up from outwith the area which would pressure local health services.

SN noted the experience of a proposal in North Berwick where, following rejection by ELC Planning Committee, the developers had appealed to Scottish Ministers. She noted that a primary consideration for any proposal was the land designation in the Local Development Plan (LDP).

#### **5) Covid -19.**

**a) Incidence across Scotland** had been rising again and restrictions increased. JO noted that a number of staff had been transferred to managing the response.

**b) Vaccination Programme-** JO noted that the first vaccines had been made available in East Lothian. The programme had begun with care home residents and front line medical and nursing staff. It will be rolled out and people will be contacted shortly to make arrangements beginning with those in the community from the older age groups. Some vaccination will be at the Medical Centre but other patients may be visited at home, particularly those for whom getting to the Centre may be difficult.

**c) Service Adaptation.** GW and MM noted the changes that The Ridge and Dunbar Day Centre had had to make to provision. The Day Centre building and the Backlands Garden are both closed to service users. It was noted that service users missed opportunities to meet socially.

GW noted that the Day Centre service had been tailored to the level of need. Some service users were getting daily meals, others were being visited for activities or to allow carers some time off. Others were getting phone calls.

#### **6) Mental Health**

**a) Service Mapping.** TP is still working on this. JB noted that OW had also been collating information as part of a Health and Wellbeing Initiative at Sustaining Dunbar.

There was discussion about the number of service databases. VCEL are creating one. Part of the GP Link Worker role will be to map services, a Scottish Services Directory to replace ALLISS is being created. There was some concern that the proliferation of databases might lead to confusion and duplication.

**b) Mental Wellbeing during Covid and Beyond.** There was a discussion about the effects of Covid on mental wellbeing as well as physical health. There was evidence of increased isolation, depression across all age groups, increased carer stress and more rapid dementia development. Some initiatives are developing across the country to give supports. SN noted the forthcoming Celebrating Communities meeting, funded by the Life Changes Trust, on 14th January to which those present were invited to register. JB noted that OW was organising a meeting on 12<sup>th</sup> January through the Sustaining Dunbar What If Network to look at Health and Wellbeing with particular reference to natural spaces. It was hoped OW might say more about this at a future meeting of the Group. Again, those present were invited to attend the discussion.

PMc noted that he was to attend a briefing by the Royal College of Psychiatrists later in the afternoon. He agreed to share information from their Holyrood Manifesto.

## **7) Link Worker Service**

The Contract for Dunbar and East Linton was held by RVS. Staff had been appointed in December but it was not certain when they would begin work. JO noted that induction was ongoing. Some of the induction was being shared with link workers employed by the other contracted agencies in East Lothian. JO noted that a Contract for North Berwick was outstanding. JB had advised RVS that once in post the local Link Workers would be welcome to attend the group.

JO also noted a new service from MacMillan for those with cancer – Cancer Pathway Journey Workers. She agreed to share more information when available.

There was agreement that there should be some joined up communication of all the new 3 services to avoid duplication of effort.

## **8) CTAC**

JO noted that CTAC is now available in Dunbar at the Health Centre. Patients can choose whether to go to Dunbar or to another CTAC if it is more convenient e.g. for their work.

GW noted issues of consistency of care e.g. for wound monitoring. If people are seen by different people on each visit there might be differences of opinion on the care required. JO advised that any examples of issues should be passed on to ELHSCP.

## **9) VCEL – Creating a New East Lothian Seminar- 2nd December.**

JB reported back on this event which seen a good attendance of people from across local groups. Notes had previously been circulated by JB. VCEL (previously Strive) is the Scottish Government funded 3<sup>rd</sup> Sector Interface and a Community Planning Partner of ELC. VCEL are creating a Community Task Force of volunteers and collating information on volunteering opportunities across the county. They will also give advice to voluntary groups.

### **10) National Care Service Proposals**

Information from the Scottish Government appointed review are expected in January.

SN noted that the Dementia Strategy was now available. She agreed to circulate it.

### **11) Public Information Newsletter**

JO noted that she had prepared a draft but it now needed updating.

### **12) AOB**

a)SN gave more information on the Celebrating Communities workshop on January 14<sup>th</sup>.

b) Lauderdale Practice are now asking for patients to make repeat prescription requests online. Those who might have difficulty with this should contact the Practice Receptionists to discuss alternatives.

### **13) Date of Next Meeting**

2pm on February 8<sup>th</sup>. JO will circulate a Microsoft Teams Invitation Link.